

## ESSENTIAL INFORMATION

### KQA 2016



Our Fun Camp day camps are generally for children who are going into Kindergarten through 5<sup>th</sup> grade. We recognize the need for this age child to have more space and more physical challenge than we could provide by having a center-based program and therefore meet at Knowledge Quest Academy each day. We have designed this program to keep your child constructively active and happy during their summer break.

This location opens at 7:30 am and closes at 6:00 pm each day. Campers need to be at camp by 9 am each morning or risk missing out on field trips and activities. We will return to the playground each day by 4:30 pm. Any exceptions to drop off or pick up times will be noted on the weekly schedule.

Our enrollment is totally open. That means you may sign up for any days or weeks you want and will only pay for those days. However, you are responsible to pay for all days you are registered for, even if your child is sick or there are other unexpected days off. We will attempt to trade days when given a 48 hour notice if space is available. In order to be sure we get to know children, you are restricted from signing up for just the big field trip days on Thursdays.

Each week you will be given a detailed weekly schedule in case you ever need to find us. It will show hour by hour where we expect to be, including where we will be having lunch. If there are changes to this schedule (rarely, and usually only due to weather), the camp will notify the YPLC administrative office, so please call us if you need to find them. We will email these specific schedules to you each week and they will be posted on our website on Sunday evenings, so you can have them easily accessible. Special drop off or pick up times need to be arranged with a camp director and will be approved very rarely. It is not a safe situation for children to be picked up or dropped off during field trips and needs to be limited.

**LUNCHES:** Please bring a sack lunch and two snacks every day. **The Weld County Health Department requires all lunches to be in an insulated lunch box with an ice pack.** Baggies of ice do not stay cold long enough and often leak onto the other items in the lunch. We will provide children with lots of water each day. You will need to send lunches that do not need to be heated. We prefer that parents do not send Lunchables. We feel Lunchables do not completely meet the daily nutritional needs of the children, so if you do send them, please add fruits and vegetables. Good snacks to consider are: popcorn, pretzels, cereal, nuts, trail mix, fruits and veggies. Choose nutritious and energizing foods that help keep kids going all day! Also please monitor the volume of food brought home to adjust how much more or less to send the next day. Generally, the kids eat much more during camp than during the school year. **Please label lunch boxes with your child's name.**

**WATER BOTTLE:** We will provide a camp water bottle for any child who needs one, or campers can provide their own - either way, please take it home and wash it daily and make sure it gets returned to camp to keep your camper hydrated!

**DISCIPLINE AND DISCHARGE FROM CAMP:** Our day camps are intended to provide a positive, fun, safe, structured program for your child. The nature of the program requires good behavior in order to work. As such, we reserve the right to discharge anyone from camp who is excessively disobedient, vulgar, or abusive to other campers or staff. Unless the problem causes immediate risk to other children, we will work with you to correct the problem. In the event discharge from camp becomes necessary, you will be financially responsible for the full tuition for the current week and the next week your child was scheduled to attend.

**REGISTRATION:** To register your child you need to complete the FunCamp Registration Form. There is a \$60.00 registration fee for new or camp only clients, or a \$30.00 Registration Fee if you are currently enrolled in our Fun Zone after school program. Registrations are accepted on a "first come - first served" basis. Please be sure you are accurate about which days you register for as you are obligated for them regardless of sick days or other unexpected days off. (See details under *Financial Policies* on the back of the registration form).

**SWIMMING SUIT & TOWEL:** Your child will be using their suit and towel regularly. Parents are responsible for washing these. **Please label these with your child's name!**

**BACKPACK:** Each child should have a backpack that is big enough to carry their towel, swimsuit, lunch, hat, and water bottle. Do not send back-packs on wheels. Children need to be able to carry their backpacks in grass, around parks and onto the bus. This is made more difficult with the wheels!

**May 27<sup>th</sup>:** This is a half day of school for most schools. If your child has a half day and does not attend KQA, please let us know so we can be sure to pick them up at the right time!

**Theater Movies** are children's movies presented on Tuesdays at the Cinemark Theater in Fort Collins at 10:00. We will be sure you know what movie is being shown each week on the detailed schedule. You will need to sign a waiver each week stating that your child may watch the movie for that week. If you do not want your child watching a specific movie, we will find an alternative activity for them during that time.

**Waivers:** In addition to movies, there are activities throughout the summer that require parent waivers. We will have these available on the sign-in clip boards. Please be sure to check here each day for updates and announcements!